



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

SELECT BOARD AGENDA

June 15, 2026

7:00 pm

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – 6/1/26
- IV. Finance Report
- V. Department Reports & Presentations
 - a. Trevor Batchelder, Public Works Director
- VI. Informational Updates and Correspondence
 - a. Communications Committee Update
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
 - a. Chapter 4-01-01 Stratham Hill Park Regulations ordinance update with regards to E-Bikes
 - b. Chapter 1-12-03 and 1-12-04 Animal Control at Stratham Hill Park Ordinance Update regarding commercial dog walking
- IX. New Business
 - a. 2025 Tax Abatements, Whitney Consulting
 - b. Law Enforcement Mental Health and Wellness Act - Grant
- X. Old Business
 - a. PREPA Town Landing Shoreline Protection Grant
 - i. Letter of Support and Signature
 - b. Review of project priorities

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- XI. Town Administrator Report
- XII. Reservations, Event Requests & Permits
 - a. Friends in Action, SHP Front Pavillion, July 30, Fee Waiver
- XIII. Review of Recent or Upcoming Board & Commissions Agendas
- XIV. Boards and Commissions Nominations & Appointments
 - a. Appointments for consideration
 - b. Appointments to be voted on
- XV. Non-public session: RSA 91-A:3, II (a) The promotion, or compensation of any public employee.
- XVI. Adjournment

MINUTES OF THE JUNE 1, 2026 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Allison Knab, Vice Chair Joe Anderson, Tedd Tramaloni

ALSO PRESENT: Town Administrator Tim Roache, Wiggin Memorial Library Director Steve Butzel, Police Chief Anthony King

At 7:00pm Ms. Knab opened the meeting and called for a motion on the minutes. Mr. Anderson motioned to approve the minutes of May 18, 2026 with the amendments. Mr. Tramaloni seconded the motion. All voted in favor.

Ms. Knab recognized Mr. Butzel for his department report. He provided an update on the library's strategic planning process, noting that two focus groups have been completed and the community survey is nearly ready for distribution both online and in print. Survey results, combined with focus group input, will inform a fall community forum and a two-year strategic plan. The survey link will be shared through multiple town and library communication channels. In response to a question from Mr. Anderson, Mr. Butzel explained that the focus groups served as an initial step, with the survey expanding outreach to a broader audience.

He reported on new services in development, including improved wireless and remote printing via an online portal. In response to a question regarding copyrights from Mr. Tramaloni, he noted that the library does not typically review content but may consider adding policy language similar to standard terms of service used elsewhere.

He also announced that the library will soon offer online access to the New York Times, similar to the existing Wall Street Journal service, with 24-hour access codes available to cardholders. NYT Cooking and Games will not be included.

Mr. Butzel provided updates on space-use improvements, including reorganizing the adult non-fiction wing to create more seating and meeting space. He thanked Public Works staff, particularly Mr. St. Onge and Mr. Pond, for assistance with shelving changes and installation of a new digital sign. Six new chairs have been ordered, with existing chairs to be relocated to expand seating options.

He confirmed that the consortium project with Hampton and Greenland libraries remains on schedule for a July 8 launch, with outreach planned to explain the transition and its benefits. He highlighted upcoming summer reading programs beginning June 26 and noted the library's participation in the NHSPCA Paws Walk and Stratham SummerFest.

He concluded by thanking Mr. Batchelder and Public Works staff for recent support with outdoor maintenance. He noted ongoing drainage issues in the parking lot, which may need further review with the Town Administrator.

Chief King requested approval for two funding-related items. He explained that the department remains one cruiser short this year and proposed reallocating Lieutenant Pierce's current

administrative cruiser, which has approximately 40,000 miles, into patrol service. In exchange, a high-mileage cruiser with roughly 135,000 miles would be moved into the detail fleet. The necessary equipment transfer into the administrative vehicle is estimated at \$4,500–\$5,000. This approach would allow the department to request only one new cruiser in next year's CIP instead of two. Chief King asked that the cost be funded from the detail account and suggested authorizing up to \$5,000, with any amount above that to be coordinated with the Town. Mr. Anderson motioned to authorize the Police Chief to use up to \$5,000 from the detail fund for the equipment conversion. Mr. Tramaloni seconded the motion. All voted in favor.

Chief King presented a second funding request, noting that he has followed this practice for several years. He requested authorization to use \$1,500 from the golf fund account to purchase small giveaway items for community engagement, including items distributed through patrol vehicles, at Family Fun Day, and to walk-ins at the Police Department. He stated that \$1,500 should be sufficient to cover needs through next year. Mr. Tramaloni motioned to approve the transfer of funds from the golf account in the amount of up to \$1,500 to purchase giveaways for police-sponsored community events. Mr. Anderson seconded the motion. All voted in favor.

Chief King noted that he had a non-public matter for the Board. Ms. Knab stated that non-public items would be addressed at the end of the meeting and indicated he did not need to remain, as she was aware of the topic and had no concerns.

Ms. Knab invited members of the Stratham Hill Park Association to discuss their committee status. Gregory Blood (President), Dan Crow (Vice President), and Mel McGrail (Secretary) introduced themselves. Mr. Blood provided a brief history, noting that the Association was formed in 1906, re-recorded in 1957, and had bylaw revisions in 1993 and 2010. He asked for clarification on whether the Association is formally recognized as a Town committee, noting that such recognition would ensure liability coverage.

Ms. Knab confirmed that the Town considers them a committee but wished to consult Town Counsel to determine whether any formal distinctions or additional steps are required. Mr. Roache asked about their finances, and Mr. Crow explained that their funds are held by the Trustees of the Trust Funds, consistent with their bylaws, and that they are not a 501(c)(3). The Association requests funds as needed for projects such as SummerFest tents, a blower for the park, and the ice-skating rink.

Members suggested the issue may be clerical in nature. Ms. Knab said she would also confirm with Primex how a committee is defined. The Board expressed no concerns with their status, noting that they already have staff and a Select Board representative assigned. Mr. Roache will research the Association's formation history and report back.

Ms. Knab opened discussion on the draft ordinance language regarding commercial dog walking at Stratham Hill Park. She noted that draft language addressing individuals walking multiple dogs had been prepared but not yet reviewed by legal counsel. Mr. Roache confirmed he is awaiting feedback from the Town attorney.

Board members offered comments. Mr. Tramaloni asked whether language was needed to address dog walking on private property within the trail system, noting ongoing concerns. Mr. Roache did not believe the Town could regulate activity on private property. Ms. Knab asked whether the reference to “commercial” dog walkers was appropriate. Mr. Anderson preferred framing the restriction as “walking more than two dogs,” and Mr. Roache noted that commercial activity is already prohibited in the park. The Board agreed to remove the word “commercial” from the draft. A public hearing on the ordinance language is scheduled for June 15.

Kyle Hollasch presented a proposal to pursue a PREP (Piscataqua Region Estuaries Partnership) grant to support an assessment and planning study for the Town Landing at the end of River Road. He described the site’s historical, ecological, and recreational significance, noting that it is the Town’s only unencumbered riverfront access but is currently unmanaged and showing signs of degradation. The PREP grant offers up to \$25,000 with no Town match required; funds would be used for an inventory of existing conditions, evaluation of shoreline damage, assessment of recreational and access needs, and development of a stewardship and management plan. The grant cannot fund construction but may support public-outreach components such as a plaque.

Mr. Hollasch explained that the study would be completed by a qualified consultant, with 20% of the grant dedicated to public outreach. He and Ms. Price confirmed that the consultant does not need to be selected prior to applying. He noted that the project could inform future grant applications or capital planning, even if no further action is taken. Mr. Cote of the Conservation Commission stated that the Commission had already expressed support and did not require an additional vote.

Board members asked clarifying questions regarding deliverables, reimbursement procedures, and project coordination. Ms. Knab emphasized that Ms. Price must serve as the official project lead for purposes of managing Town funds, with Mr. Hollasch assisting as a volunteer coordinator. Mr. Roache explained that grant reimbursements would be treated as unanticipated revenue and managed outside the operating budget.

Following discussion, Mr. Tramaloni motioned to authorize Ms. Price to assist Mr. Hollasch in submitting a PREP grant application for an environmental planning and assessment study of the Town Landing site. Mr. Anderson seconded the motion. All voted in favor. Mr. Hollasch will return on June 15 with updates. They thanked him for his work on this project.

Ms. Knab opened the floor to public comments. David Wardrop of 69 Winnicutt Road expressed concerns regarding the proposed subdivision at 80 and 80R Winnicutt Road. He raised questions about the aquifer protection district 20% impervious surface cap, noting that the plans appear to use an adjusted effective lot area calculation rather than the per-lot method described in the zoning ordinance. He questioned whether an independent review of the calculations, aquifer impacts, wetlands, and soil-based lot sizing had been conducted, particularly given a previously granted waiver for soil-based lot size determination. He also expressed concerns about potential impacts on wildlife, wells, septic system setbacks, and the accuracy of lot size representations on the plans. He stated he would submit a detailed written document outlining his concerns to the Town Planner and DES.

Ms. Knab encouraged him to send his comments to the Planner for distribution to the Conservation Commission and, where appropriate, the Planning Board. She noted that DES has issued a dredge and fill permit and that the Conservation Commission will discuss the matter at its next meeting. Mr. Roache added that a preservation easement related to the historic house on the property still needs to be finalized. Ms. Knab reiterated that many of the issues raised fall under the Planning Board's jurisdiction and thanked Mr. Wardrop for his comments.

Myra Citron, an abutter to the proposed development, expressed concern that the project is not in the best interest of the Town and is inconsistent with Stratham's mission to remain a pastoral community. She urged the Select Board, Planning Board, Conservation Commission, Heritage Commission, and other relevant bodies to submit comments on the project, not just the Conservation Commission. She stated that her goal is not to stop the development but to ensure it is scaled and designed responsibly to protect wetlands and community character. She referenced concerns about the driveway serving two large homes, the granting of two bonus lots despite a 2018 Town vote limiting such bonuses, and other issues she believes should be re-examined. She asked the Board to review the project with a critical eye and consider past oversights. The Board thanked her for her comments.

ADMINISTRATION

Mr. Roache reported that there have been no applicants for the Building Inspector position. He will reach out to neighboring towns to explore potential collaboration. The Town's temporary part-time contractor is working well in the interim.

He noted that the Stratham Hill Park working group met on May 15. A public outreach and visioning session for Stratham Hill Park will be held on June 11 in the Sewall Room, facilitated by the Rockingham Planning Commission. Mr. Hickey and Ms. Price are leading the overall effort.

The Town Clerk reported that 120 dogs remain unregistered and that tax bills have been issued. The Police Department is conducting a stuffed-animal drive and requested permission to place a donation box in the Municipal Center lobby; the Board supported the request.

Mr. Roache said he continues work on the employee manual and recommended involving a labor attorney to assist with finalization. He noted that the Exeter Area Chamber of Commerce sent a thank-you letter regarding the Great Bay Food Truck Festival. He will address the Lane Property later in the meeting.

Mr. Anderson asked about the status of the DPW Detail policy. Mr. Roache said Mr. Batchelder will attend the next Select Board meeting to discuss it.

Mr. Anderson reported that he will provide a full update on the Communications and Community Engagement Committee at the next meeting. He noted that the committee has completed an audit of communication practices in neighboring towns and plans to meet with small groups of residents of varying ages to identify communication gaps.

Ms. Knab opened discussion on the Lane Property. Mr. Roache reported that the final outstanding assessment concerned the septic system. Greg Blood inspected the system and found the tanks deteriorated and unsafe, with cracked structures, root-filled distribution boxes, and a compromised leach field. He recommended replacing the tanks, distribution boxes, and leach field, and provided a concept design for a shared leach field with three tanks. The estimated cost is approximately \$64,000.

Mr. Anderson asked whether a second estimate should be obtained; Mr. Roache agreed that would be good practice but noted that timing is also a factor, as the Town hopes to rent one of the properties soon to generate revenue. He suggested exploring whether septic work could be phased. He added that the cost implications will require revisiting how remaining Lane gift funds are allocated and recommended holding a strategic session to determine next steps.

Ms. Knab asked for an update on Mr. Bedard's work; Mr. Roache said he is proceeding within his approved budget. Mr. Anderson asked about projected rental revenue for the year; Mr. Roache said Finance would need to confirm, but the inability to rent the Tannery Building likely puts revenues below expectations. The Board agreed to schedule a strategic session to plan the path forward.

Ms. Knab opened discussion on road naming for the Copley Properties subdivision. Mr. Anderson asked whether the Board had previously agreed on "Gallant Road." Ms. Knab invited Mr. Goddard of Copley Properties to respond. He provided draft Heritage Commission minutes indicating support for the name "Gallant" in recognition of the Gallant family. He also noted that a second road, which will not contain structures, could be named "Wildflower Circle," and that he selected several wildflower-themed names from the Heritage Commission's list to keep the naming scheme cohesive. Ms. Knab noted that all proposed names must be reviewed by E911.

Mr. Goddard then addressed comments made earlier by abutters. He stated that although the Select Board is not the approving authority at this stage, he respects residents' desire to voice concerns. He emphasized that the project underwent more than a year and a half of review by the Planning Board, Conservation Commission, Heritage Commission, Parks and Recreation, and Town staff, and that both the developer's and the Town's third-party engineers thoroughly reviewed the plans. He noted that the project complies with zoning and that the density could have been significantly higher under the ordinance. He encouraged residents to participate earlier in the process and to engage in future zoning updates if they wish to influence development standards.

Mr. Anderson asked what approvals remain outstanding. Ms. Knab stated that the only remaining item is the DES dredge and fill permit, on which the Conservation Commission intends to submit comments.

Ms. Knab opened the Reservations agenda item and recognized Chris Heal of 11 Bunker Hill Avenue. Mr. Heal, representing the Cub Scouts, requested permission to use the top of Stratham Hill Park on October 9 for a Cub Scout campout. He explained that the location works well for younger scouts because parents can easily pick up children if needed. If allowed, they would

apply separately to the Fire Department for a fire permit. No portable toilets would be placed at the top of the hill; participants would use the restrooms at the base. Ms. Knab moved to approve the Scouts' use of the top of the hill on October 9 for their sleepover. Mr. Tramaloni seconded the motion. All voted in favor. Mr. Heal said he would also notify the Police Department.

Ms. Knab next introduced the Crestview block party request for a partial road closure. After brief discussion, Mr. Tramaloni motioned approval of the request for a partial closure of Crestview Terrace between numbers 42 and 44 Crestview from the hours of 1pm to 7pm on Saturday, June 13, conditioned on the Police Department's approval. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab asked for any other comments. Upon hearing none, at 8:11pm, Ms. Knab motioned to enter a non-public session in accordance with RSA 91-A:3 II (b), (c), (d). Mr. Tramaloni seconded the motion. Roll call: Knab-yes; Anderson-yes; Tramaloni-yes

At 9:11pm Ms. Knab motioned to come out of the non-public session and seal the minutes noting failure to do so may render the proposed action invalid. Mr. Tramaloni seconded the motion. Roll call: Knab-yes; Anderson-yes; Tramaloni-yes

Ms. Knab asked if there was any further business. Mr. Roache said there were documents to be signed. At 9:12pm Mr. Tramaloni motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



TOWN OF STRATHAM

Department of Public Works

70 Bunker Hill Avenue • Stratham, NH 03885 • 603-772-5550

DPW Update June 8th, 2026

Daily Operations: Seasonal mowing operations remain the Department's primary focus. Crews continue to maintain parks, municipal properties, and other Town-owned areas while addressing routine maintenance and operational needs throughout Town.

1. Road Maintenance

◆ 2026 Paving Program

- Waiting on a start date from Johnny Belle. Work will begin once school is out. Coordination is underway with Pastor Wes regarding the church parking area, which will be paved concurrently with Emery Lane.
 - Emery Lane and Patriots Road
 - Benjamin Road
 - Jason Drive, Linda Lane, Jana Lane, Joyce Lane (leveling only)
 - Academic Way if the school will be doing their portion this year

◆ Crack Sealing

- Received a quote from NICOM and will be moving forward with eight days of crack sealing. NICOM will provide its own traffic control personnel. We are currently waiting on a schedule.

◆ Other Ongoing Maintenance:

- Parking lot striping will occur after crack sealing is completed.
 - Potholes are being repaired in-house.
 - Stop bars will be painted throughout the summer.
 - Roadside mowing rental is scheduled for July.
 - Long-line pavement markings will be completed at the end of the summer.
-

2. Equipment Maintenance

◆ Fleet Purchases – *Please see memo for more information*

- **Ram 5500 Plow Truck with Switch and Go Body**
 - The truck has been paid for and was delivered; however, it requires significant repairs. We are currently evaluating next steps, including repair under warranty or replacement. The Town already holds title to the vehicle. Once resolved, the truck will need to be sent for outfitting as soon as possible.

◆ Fleet Changes

- **International Terrastar**
 - Sent to auction and sold for \$13,200.
- **DPW Cruiser**
 - Scheduled for auction. The older Police Department SUV vehicle will be registered as its replacement.

- ◆ **Equipment Disposal**

- **John Deere 544J High Lift Loader**

- Evaluating disposal options. The equipment will either be sent to a scrapyard or advertised for bid.
-

3. Building Maintenance

- ◆ **Town-Wide Projects**

- **Access Control RFP**

- Prewiring has been completed at the DPW and the Municipal Center.
 - Tentative equipment install date of 7/8/2026.

- ◆ **Municipal Center**

- **Schroeder Construction**

- Scheduled to begin work on the lower bathrooms and Sewall Room lighting during the first full week of July.

- ◆ **Library**

- Parking space lettering to be completed after spring crack sealing of the Municipal Center parking lot.

- ◆ **Rental Properties**

- **Lane Property – *to be reviewed at the on-siting meeting on June 23rd***

- Foundation core drilling for the new water line has been bid by Moore Concrete.
 - New water line installation by Epping Well & Pump.
 - Septic system work is needed at all three rental properties and will be completed by Greg's Septic.
 - Heating systems at all rental properties require replacement and will be completed by Dowling Corporation.
 - Baseboard heating at the Lane House requires replacement and will be completed by MJA Plumbing & Heating.
 - Ongoing pest control efforts.
-

4. Parks & Grounds Maintenance

- ◆ **Seasonal Preparations**

- Hazardous tree limb removal will be completed by Pace prior to Summerfest and coordinated through the Stratham Hill Park Association.
 - Moving forward, we would like to work with Royal Green Tree service to develop a year-to-year tree trimming and maintenance plan.

- ◆ **Stratham Hill Park**

- **4H Barn Roof RFP**

- Contract has been prepared for JB Roofing who had the lowest bid but also had success with doing to same type of roofing system on the Gifford Barn last year.

- **4H Bathrooms RFP**

- Project is being deferred pending completion of the Stratham Hill Park Master Plan.

- **Fire Tower RFP**

- Out for proposals – Due June 26th, 2026

◆ **Stevens Park**

- The following projects are currently out to bid, with proposals due June 17, 18, and 19:
 - Parking lot renovation
 - Pavilion
 - Pickleball courts

◆ **Smyk Park**

- During a recent windstorm, a tree snapped and is currently suspended by surrounding branches. Caution tape has been installed to keep visitors out of the area.
- The tree will be evaluated for safety concerns; however, staff are hopeful that it can be left in place to naturally fall before removal is undertaken.

◆ **Municipal Center Fields**

- Dugouts have been completed and only require painting, which will match the gray color of the nearby shed.

◆ **Stratham Community Garden**

- Garden shed is awaiting assembly and will be painted to match the Binette Field shed and dugouts.

5. Transfer Station / Waste Management

◆ **Transfer Station Connectivity**

- Utilizing EB2 equipment. Contract has been received and is awaiting signature. Associated fees will be uploaded for both the Planning Department and the Transfer Station.

6. Cemeteries

- ◆ Ongoing clean up
- ◆ Awaiting direction from the Cemetery Trustees regarding funding for tree work at Greenwood Cemetery.

7. Staffing / Hiring

◆ **Seasonal Staff:**

- Dominic LaRose starts on the 15th
- Quinlan Gilbert Quinlan Gilbert has begun data collection activities for the Statewide Asset Date Exchange System, including Road Surface Management (RSMS), and catch basin and outfall data collection for MS4 mapping.

◆ **Personnel Updates:**

- Mike Blake has retired.
- Please see the attached memo regarding Jim Rivais's resignation.
- Recruiting qualified candidates for open positions continues to be challenging.

◆ **Training**

- Underground Storage Tank Certification – John and Trevor
- Primex Supervisor Academy – John and Patrick
- Culvert Maintenance and Training Certification – John
- SADES and CCDS classes for all DPW employees
- MS4 Compliance Training completed by all DPW employees



TOWN OF STRATHAM

Department of Public Works

70 Bunker Hill Avenue • Stratham, NH 03885 • 603-772-5550

MEMORANDUM

TO:	Allison Knab, Select Board Chair Joe Anderson, Select Board Vice Chair Tedd Tramaloni, Select Board
CC:	Timothy Roache, Town Administrator Lori Ruest, Finance Administrator
FROM:	Trevor Batchelder, Dept of Public Works Britt Fowle, Dept of Public Works
DATE:	6/9/2026
RE:	Update on Ram 5500 Plow Truck Purchase

I would like to provide the Select Board with an update regarding the Department of Public Works' recently approved plow truck replacement project.

The Town has completed the purchase of the new Ram 5500 chassis. In addition, the attached quotation has been received from Donovan Equipment Company for the Switch-N-Go body, plow package, wing plow, hydraulics, lighting, and associated equipment. The total installed cost of this package is \$77,475.00.

Unfortunately, shortly after taking delivery of the truck, and with only 33 miles on the odometer, the vehicle began emitting smoke. The truck was immediately brought back to Foss Motors for evaluation. At this time, the dealership believes the issue may be related to a rear main seal failure, although they are awaiting guidance and authorization from Ram regarding the appropriate course of action.

Several outcomes are currently being discussed between Foss Motors and Ram. The manufacturer may elect to repair the vehicle under warranty, which could result in some delay to the project timeline. Alternatively, Ram may determine that replacement of the vehicle is warranted. Should a replacement be required, there may be additional administrative considerations, as the Town has already paid for the truck in full and the title has been issued in the Town of Stratham's name. Any replacement scenario would likely require coordination between the Town, Foss Motors, and Ram to unwind the original transaction and facilitate a replacement vehicle.

Prior to this issue, we were already looking at a projected installation timeline of late September to early October for the body and plow equipment. Regardless of whether Ram proceeds with a warranty repair or a vehicle replacement, the truck will likely fall behind that original schedule. We will have a better understanding of the impact on delivery dates once Ram provides direction on how they intend to proceed.

We will continue to work closely with Foss Motors to ensure the Town receives a fully functional vehicle as quickly as possible. I will keep the Select Board informed as additional information becomes available.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Trevor Batchelder', written in a cursive style.

Trevor Batchelder
Director of Public Works



QUOTATION

6 ENTERPRISE DRIVE
LONDONDERRY, NH 03053
PHONE: 603-669-2250
FAX: 603-669-0501
DATE: 6/9/26

P.O. # _____
QUOTE / ORDER # SC05144

CUSTOMER: T/O STRATHAM NH
CONTACT: TREVOR
ADDRESS: 70 BUNKER HILL AVE
STRATHAM NH 03885
PHONE: 603-804-0203
EMAIL: DPWDIRECTOR@STRATHAMNH.GOV

TRUCK INFO:
VIN # : _____
YEAR: 2027
MAKE: DODGE
MODEL: 5500
CA/CT: 60"
TRANS: AUTO

SWITCH-N-GO HOIST SYSTEM:

MODEL# 9-4016-15E-10T WINCH CAPACITY# 15K COLOR: BLACK.

**FULLY ASSEMBLED HOIST FRAME W/ WINCH & RUGBY SCISSOR HOIST
FULLY CAPABLE ELECTRIC
SINGLE PISTON HOIST / 50 DEGREE DUMP ANGLE
1/4" THICK WEAR BARS / REAR BODY HOLD DOWNS/POSITIVE FRONT BODY LOCKS & KEEPER
1/2" PLATE WITH ADJUSTMENT HOLES / RECEIVER TUBE / D-RINGS
6-POLE ROUND RECEPTACLE / BODY PROP ROD
INDUSTRIAL GRADE WINCH W/ WINCH STOP SWITCH
POLY FENDERS & 90" ICC UNDER RIDE BUMPER W/ RECIEVER HITCH & LED LIGHTS
POWDURA ONECURE ZINC EPOXY PRIMER & SUORE DURABLE TGIC TOPCOAT – BLACK**

CLUTCH PUMP DRIVEN CENTRAL HYDRUALICS TO RUN: PLOW LIFT/PLOW ANGLE/WING HEAL & WING TOE. MUNCIE ELECTRONIC SANDER VALVE. FRAME MOUNTED STEEL HYDRAULIC TANK W/ SITE GAUGE.

OPTIONS:

- 9' SNG WORK READY SUBFRAME
- 9' SNG ARBOR BODY W/ 1 PIECE REMOVABLE ROOF/SINGLE SIDE SWING DOOR
- 9' FLAT BED 39" HEADBOARD/1' BEAVER TAIL
- 9' VALK POWER REVERSE STEEL TRIP EDGE PLOW W/ RUBBER DEFL
- 9' VALK STEEL WING PLOW
- VALK PLOW HITCH W/ WING POST/HEATED PLOW LIGHTS
- PAIR OF STROBES IN REAR/PAIR IN FRONT GRILL (GREEN/AMBER)
- 4 WORKS LIGHTS LOCATION TBD

TOTAL INSTALLED \$ 77,475.00

I HAVE READ AND APPROVED THE ABOVE QUOTATION AND
HEREBY AUTHORIZE YOU TO COMPLETE THE WORK.

CUSTOMER SIGNATURE: _____

DATE: _____

NOTE: PAYMENT IS DUE IN FULL UPON DELIVERY. NO CREDIT CARDS ACCEPTED.

QUOTATION IS VOID AFTER 30 DAYS.

QUOTED BY: SCOTT COVATIS



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10 Bunker Hill Avenue, Stratham NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/ Planning (603) 772-7391

Fax (All Offices) 603-775-0517

Memorandum

To: Stratham Select Board

From: Town Administrator

Date: June 15, 2026

Subject: Proposed Amendment to Stratham Hill Park Vehicle Ordinance

The Select Board has expressed interest in clarifying the Town's existing ordinance regarding the use of e-bikes within Stratham Hill Park.

The current ordinance, adopted in 1974, prohibits the use of mini-bikes, motorcycles, and "all like vehicles" within the park. While it could be argued that e-bikes fall within the category of "like vehicles," staff believes the ordinance would benefit from clearer and more explicit language addressing modern classes of electric bicycles.

Accordingly, staff is proposing an amendment to Chapter 04-01-01 to state:

> "Mini-bikes, motorcycles, all classes of e-bikes, and all like vehicles are prohibited in Stratham Hill Park, except for the paved driveway and parking lot."

This amendment is intended as a clarification and modernization of the existing ordinance language rather than a substantive policy change.



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Fax (All Offices) 603-775-0517

Memorandum

To: Stratham Select Board

From: Town Administrator

Date: May 28, 2026

Subject: Proposed Amendments to Stratham Hill Park Dog Control Ordinance

The purpose of this memorandum is to initiate discussion regarding potential amendments to the Town's existing Stratham Hill Park dog control ordinance. Specifically, the proposed changes would:

1. Prohibit commercial dog walking activity within Stratham Hill Park; and
2. Limit the number of dogs under the control of a single responsible person to a maximum of two dogs at any given time.

These proposed amendments are intended to address ongoing concerns related to public safety, user conflicts, trail congestion, environmental impacts, and the ability of individuals to maintain effective control over multiple dogs within the park.

To address these concerns, the following amendments to Sections 1-12-03 and 1-12-04 are proposed for discussion:

Proposed Ordinance Amendments

1-12-03 RUNNING AT LARGE PROHIBITED It shall be unlawful for the owner of a dog to permit the dog to run at large without being controlled by a leash within and upon the parking lot, playing fields, or lawns of Stratham Hill Park. Under no circumstances shall any person walk more than two dogs simultaneously.

1-12-04 RUNNING AT LARGE PERMITTED It shall not be unlawful for the owner of a dog to permit the dog to run at large within the wooded areas of the park or on the trails and trail system located within the wooded areas of the park, provided that the dog shall be accompanied by the owner and be under the command and/or control of the owner. Under no circumstances shall any person permit more than two dogs to run at large simultaneously.

This memorandum is intended solely to begin policy discussion and obtain direction from the Select Board regarding whether to proceed with formal ordinance revisions.

WHITNEY CONSULTING GROUP, LLC

**PO Box 514
Salem, NH 03079
(603) 709-6162**

SteveHamilton.WCG@gmail.com

Select Board
Town of Stratham
10 Bunker Hill Rd
Stratham, NH 03885

RE: Tax Year 2025 Abatement Recommendations

Dear Board Members,

The following is my recommendation for the pending property tax year 2025 abatement claims.

The relevant details of our recommended actions are shown as follows:

Abatement #2025-1
Howard, Katie
6 Dundee Circle

Map/Lot: 21-7-34 2025 Assessed Value: \$734,800

A residential single-family house on a lot. The claim of the taxpayer is that the basement is sketched and valued as finished. An inspection was conducted on 10/28/2025 after values for tax year 2025 were finalized. All data components were reviewed in the inspection. After all data corrections are considered, there is no value reduction to be applied for the 2025 tax year.

Recommend DENY, no value reduction to be applied for the 2025 tax year was found.

Abatement #2025-3
Simmons, Douglas and Strong, Pamela
9 A Lovell Road

Map/Lot: 22-51 2025 Assessed Value: \$610,900

A residential single-family house on a lot. The claim of the taxpayer is that the condition of the primary structure was incorrect. An inspection was conducted on 10/24/2025 after values for tax year 2025 were finalized. All data components were reviewed in the inspection. After all data corrections are considered, a value reduction was found to an assessed value of \$549,100

Recommend Grant to an assessed value of \$549,100

 **WHITNEY CONSULTING GROUP, LLC**

**PO Box 514
Salem, NH 03079
(603) 709-6162
SteveHamilton.WCG@gmail.com**

Abatement #2025-4
Soft Draw Investments, LLC
DBA Golf Club of New England
24 Arnold Palmer Drive

Map/Lot: 15-84, 15-68, 15-63, 15-50 2025 Assessed Value: \$3,111,915

The claim of the taxpayer is that the assessment exceeds fair market value. This taxpayer has an active appeal in process; it is recommended to deny this abatement.

Recommend DENY, active appeal in process.

Abatement #2025-5
NPS2 LLC c/o Shaw's Supermarkets Inc.
100 Shaw's Lane

Map/Lot: 4-10 2025 Assessed Value: \$12,069,940

The claim of the taxpayer is that the assessment exceeds fair market value. This taxpayer has an active appeal in process; it is recommended to deny this abatement.

Recommend DENY, active appeal in process.

Abatement #2025-6
Albany Road – 200 Domain LLC
200 Domain Drive

Map/Lot: 1-3 2025 Assessed Value: \$22,557,100

The claim of the taxpayer is that the assessment exceeds fair market value. This taxpayer has an active appeal in process; it is recommended to deny this abatement.

Recommend DENY, active appeal in process.

 **WHITNEY CONSULTING GROUP, LLC**

**PO Box 514
Salem, NH 03079
(603) 709-6162**

SteveHamilton.WCG@gmail.com

Abatement #2025-7

William E. Swett Revocable Trust
55 Peninsula Drive

Map/Lot: 16-4-55 2025 Assessed Value: \$740,800

A residential condo. The claim of the taxpayer is that the condo is in original condition. An inspection was conducted 4/15/2025 for an abatement filed for tax year 2024 that was granted. All data components were reviewed in the inspection. After all data corrections were considered, an abatement was granted for tax year 2024. No physical changes have occurred since that inspection; there is no value reduction to be applied for the 2025 tax year.

Recommend DENY, no value reduction to be applied for the 2025 tax year was found.

Abatement #2025-8

Lindt & Sprungli (USA) Inc
One Fine Chocolate Place

Map/Lot: 3-1 2025 Assessed Value: \$51,977,300

The claim of the taxpayer is that the assessment exceeds fair market value. This taxpayer has an active appeal in process; it is recommended to deny this abatement.

Recommend DENY, active appeal in process.

Abatement #2025-9

Gilbert Family Revocable Trust
140 Union Road

Map/Lot: 15-58 2025 Assessed Value: \$615,300

A residential single-family house on a lot. The claim of the taxpayer is that the house is not in "very good" condition. An inspection was conducted on 3/3/2026. All data components were reviewed in the inspection. Data corrections were made for the 2026 tax year. The abatement was not timely filed; it is recommended to deny this abatement.

Recommend DENY, abatement application was not timely filed.

WHITNEY CONSULTING GROUP, LLC

**PO Box 514
Salem, NH 03079
(603) 709-6162**

SteveHamilton.WCG@gmail.com

Abatement #2025-10
Emanuel Co Inc.
118 Portsmouth Avenue

Map/Lot: 13-69 2025 Assessed Value: \$10,263,300

The abatement contained a preliminary market valuation with an income approach and several sales. The provided valuation does not have any supporting information for the income approach used or a reconciliation of value in the provided market valuation. Without further supporting documentation, it is recommended to deny the abatement.

Recommend DENY, insufficient supporting documentation.

Abatement #2025-11
Unitil Energy Systems
Various locations across Stratham

Map/Lot: 29-1 2025 Assessed Value: \$14,265,700

The taxpayer, through their representative, alleges that the property owner is due an abatement relying on an equalization of the value provided to the Town based on the value provided on the PA-81 by the taxpayer. Per the PA-81, the value reported to the town was \$14,699,021, and the final 2025 value is \$14,265,700 - which is equalized by the 2024 ratio. Therefore, it is recommended that the abatement be denied, as the equalization ratio has already been applied for the 2025 tax year.

Recommend DENY, equalization ratio has been applied for the 2025 tax year.

Sincerely,

Steve Hamilton

Contract Assessor – Whitney Consulting Group, LLC

Affixing your signatures below indicates the concurrence of the preceding recommendations.

Date: June 15, 2026

Allison Knab, Chairman

Joseph Anderson, Vice Chair

Tedd Tramaloni

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement

2025-1

By vote of the Board of Selectmen upon the application of:

Name: KATIE HOWARD and JODY DOUGLAS SMITH

Address: 6 Dundee Circle
Stratham, NH 03885

We have abated the amount of: \$0.00 plus interest.

on Map 21 Lot 7 Sub 34 Located at 6 Dundee Circle

or other tax by type real estate for tax year 2025

Reason for Abatement:

RECOMENDATION			ASSESSED VALUE			
GRANT	X	DENY	Original	\$734,800	Revised	\$734,800

STRATHAM BOARD OF SELECTMEN

Allison Knab _____, Chairman

Joseph Anderson Jr _____

Tedd Tramaloni _____

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid: _____ Tax collector's initials: _____

Abatement amount plus interest: \$ _____

Please contact the tax collector's office to determine any remaining outstanding balances of taxes due.

* RSA 76:16, III (h) says in part. "Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A."

Copies to: Taxpayer, Tax Collector, and Finance Office

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement 2025-3

By vote of the Board of Selectmen upon the application of:

Name: DOUGLAS SIMMONS AND PAMELA STRONG

Address: 9 A Lovell Road
Stratham, NH 03885

We have abated the amount of: \$835.54 plus interest.

on Map 22 Lot 51 Sub Located at 9 A LOVELL ROAD

or other tax by type real estate for tax year 2025

Reason for Abatement: Correction to physical data.

RECOMENDATION				ASSESSED VALUE			
<input checked="" type="checkbox"/>	GRANT	<input type="checkbox"/>	DENY	Original	\$610,900	Revised	\$549,100

STRATHAM BOARD OF SELECTMEN

Allison Knab _____, Chairman

Joseph Anderson Jr _____

Tedd Tramaloni _____

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid: _____ Tax collector's initials: _____

Abatement amount plus interest: \$ _____ 835.54

Please contact the tax collector's office to determine any remaining outstanding balances of taxes due.

* RSA 76:16, III (h) says in part. "Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A."

Copies to: Taxpayer, Tax Collector, and Finance Office

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement

2025-4

By vote of the Board of Selectmen upon the application of:

Name: SOFT DRAW INVESTMENTS, LLC
DBA GOLF CLUB OF NEW ENGLAND
Address: 167 Winnicut Road
Stratham, NH 03885

We have abated the amount of: \$0.00 plus interest.

on Map 15 Lot 84 Sub Located at 24 Arnold Palmer Drive

or other tax by type real estate for tax year 2025

Reason for Abatement: Abatement application includes maps 15-84, 15-68, 15-63, 15-50

RECOMENDATION			ASSESSED VALUE			
GRANT	X	DENY	Original	\$3,111,915	Revised	\$3,111,915

STRATHAM BOARD OF SELECTMEN

Allison Knab _____, Chairman

Joseph Anderson Jr _____

Tedd Tramaloni _____

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid: _____ Tax collector's initials: _____

Abatement amount plus interest: \$ _____

Please contact the tax collector's office to determine any remaining outstanding balances of taxes due.

* RSA 76:16, III (h) says in part. "Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A."

Copies to: Taxpayer, Tax Collector, and Finance Office

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement

2025-5

By vote of the Board of Selectmen upon the application of:

Name: NPS2 LLC

C/O SHAW'S SUPERMARKETS INC

Address: PO BOX 800729

Dallas, TX 75380-0729

We have abated the amount of: \$0.00

plus interest.

on Map

4

Lot

10

Sub

Located at

100 Shaws Lane

or other tax by type

real estate

for tax year

2025

Reason for Abatement:

RECOMENDATION			ASSESSED VALUE			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Original	\$12,069,940	Revised	\$12,069,940

STRATHAM BOARD OF SELECTMEN

Allison Knab

_____, Chairman

Joseph Anderson Jr

Tedd Tramaloni

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid:

Tax collector's initials:

Abatement amount plus interest: \$ _____

Please contact the tax collector's office to determine any remaining outstanding balances of taxes due.

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Copies to: Taxpayer, Tax Collector, and Finance Office

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement

2025-6

By vote of the Board of Selectmen upon the application of:

Name: ALBANY ROAD - 200 DOMAIN LLC
C/O Boulos Asset Management
Address: 100 Middle Street - East Tower - Ste 230
Portland, ME 04101

We have abated the amount of: \$0.00 plus interest.

on Map 1 Lot 3 Sub _____ Located at 200 Domain Drive

or other tax by type real estate for tax year 2025

Reason for Abatement: _____

RECOMENDATION			ASSESSED VALUE			
GRANT	X	DENY	Original	\$22,557,100	Revised	\$22,557,100

STRATHAM BOARD OF SELECTMEN

Allison Knab _____, Chairman

Joseph Anderson Jr _____

Tedd Tramaloni _____

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid: _____ Tax collector's initials: _____

Abatement amount plus interest: \$ _____

Please contact the tax collector's office to determine any remaining outstanding balances of taxes due.

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Copies to: Taxpayer, Tax Collector, and Finance Office

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement 2025-7

By vote of the Board of Selectmen upon the application of:

Name: WILLIAM E. SWETT REVOCABLE TRUST

Address: 55 Peninsula Drive
Stratham, NH 03885

We have abated the amount of: \$0.00 plus interest.

on Map 16 Lot 4 Sub 55 Located at 55 Peninsula Drive

or other tax by type real estate for tax year 2025

Reason for Abatement:

RECOMENDATION			ASSESSED VALUE			
GRANT	X	DENY	Original	\$740,800	Revised	\$740,800

STRATHAM BOARD OF SELECTMEN

Allison Knab

Joseph Anderson Jr

Tedd Tramaloni

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid:

Tax collector's initials:

Abatement amount plus interest: \$

Please contact the tax collector's office to determine any remaining outstanding balances of taxes due.

* RSA 76:16, III (h) says in part. "Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A."

Copies to: Taxpayer, Tax Collector, and Finance Office

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement

2025-8

By vote of the Board of Selectmen upon the application of:

Name: LINDT & SPRUNGLI (USA) INC
C/O Accounts Payable
Address: One Fine Chocolate Place
Stratham, NH 03885

We have abated the amount of: \$0.00 plus interest.

on Map 3 Lot 1 Sub Located at One Fine Chocolate Place

or other tax by type real estate for tax year 2025

Reason for Abatement:

RECOMENDATION			ASSESSED VALUE			
GRANT	X	DENY	Original	\$51,977,300	Revised	\$51,977,300

STRATHAM BOARD OF SELECTMEN

Allison Knab _____

Joseph Anderson Jr _____

Tedd Tramaloni _____

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid: _____ Tax collector's initials: _____

Abatement amount plus interest: \$ _____

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Copies to: Taxpayer, Tax Collector, and Finance Office

NOTICE OF ABATEMENT REFUND / CREDIT APPLIED*

(RSA 76:17-d)

Revised form 4/26/2016

Date: 6/15/2026

TOWN OF STRATHAM

Abatement 2025-10

By vote of the Board of Selectmen upon the application of:

Name: EMANUEL CO INC

Address: 6 Patriots Road
Stratham, NH 03885

We have abated the amount of: \$0.00 plus interest.

on Map 13 Lot 69 Sub Located at 118 Portsmouth Avenue

or other tax by type real estate for tax year 2025

Reason for Abatement:

RECOMENDATION			ASSESSED VALUE			
GRANT	X	DENY	Original	\$10,263,300	Revised	\$10,263,300

STRATHAM BOARD OF SELECTMEN

Allison Knab _____, Chair

Joseph Anderson Jr _____

Tedd Tramaloni _____

Date 6/15/2026

The abatement refund will be applied to your outstanding taxes pursuant to RSA 76:17-d as follows:

Date taxes paid: _____ Tax collector's initials: _____

Abatement amount plus interest: \$ _____

Please contact the tax collector's office to determine any remaining outstanding balances of taxes due.

* RSA 76:16, III (h) says in part. "Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A."

Copies to: Taxpayer, Tax Collector, and Finance Office



STRATHAM POLICE DEPARTMENT

Anthony J. King – Chief of Police

76 Portsmouth Avenue, Stratham, NH 03885
(603) 778-9691 – FAX (603) 778-6183

To: Stratham Select Board

From: Chief Anthony King

Subject: Law Enforcement Mental Health and Wellness Act (LEMHWA) - Enhancing LEMHWA Implementation Projects

Date: June 10, 2026

Dear Board Members,

- Stratham Police Department would like the opportunity to apply for the **Law Enforcement Mental Health and Wellness Act (LEMHWA) - Enhancing LEMHWA Implementation Projects** grant offered by the U.S. Department of Justice – Community Oriented Policing Services. The goal of this program is to provide support for law enforcement agencies that have current wellness programs in place and are seeking to enhance or expand upon those existing wellness programs.

Details about this grant:

Grants.gov Funding Opportunity Number: O-COPS-2026-172553

- Application Deadlines in Eastern Time (ET):
 - 1: Complete SF-424 and Submit in Grants.gov July 30, 2026, by 4:59 p.m. ET
 - 2: Submit full application in JustGrants: August 5, 2026, by 4:59 p.m. ET
- Anticipated Number of Awards Up to 18
- Awards made under this funding opportunity are two years (24 months) in length.
- There is **approximately \$9 million** in funding available for the LEMHWA Start-up and Enhanced Implementation Projects programs.
- Each award is up to \$250,000. We may request less than that amount in order to meet our demands for the program.
- There is no local match required.

Period: Expected Award Period(s) 24 months, October 1, 2026.

Total Grant Amount we would be requesting: There is **approximately \$9,000,000** to fund several (up to 18) awards through the FY26 Enhanced LEMHWA Implementation Projects.

Allowable Cost: Civilian personnel salaries and fringe benefits, travel mileage allowances, transportation fees, parking fees per day, books, computers, general office supplies, peer support team id (badges/name tags), consultant expenses, stress reduction training, psychological screenings, train the trainer programs for mental health and more.

Match: There is no local match required.

Process for reimbursement: This grant is all tracked through the JustGrants system and managed by Lori in Finance and Jenn at Stratham Police. When the funds are available, Lori or Tim (TA) will have the system permissions to draw down the funds.

Requirements from Board: Stratham Police Department is requesting the Select Board's approval to move forward with this grant application with the understanding that there is **no** monetary commitment of the town.

A motion is needed: Sample verbiage: To accept the terms of the **FY26 Enhanced LEMHWA Implementation Projects** grant as presented to the Select Board and to further authorize the Town Administrator or Finance Director to sign all documents related to the grant on behalf of the Select Board.

Thank you for your consideration and if you have any questions or concerns, please do not hesitate to reach out at any time.

Respectfully submitted,



Anthony King

Chief of Police



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885

(603) 772-7391

Fax (All Offices) 603-775-0517

June 15, 2026

Piscataqua Region Estuaries Partnership (PREP)
Piscataqua Region Environmental Planning Assessment (PREPA) Program
University of New Hampshire, Durham, NH

Re: Letter of Support for PREPA Funding Application – Stratham Town Landing Living Shoreline and Erosion Management Plan

Dear PREPA Review Committee,

On behalf of the Stratham Select Board, I am pleased to provide our strong support for the Town of Stratham's application for \$25,000 in Piscataqua Region Environmental Planning Assessment (PREPA) funding to develop a Living Shoreline and Erosion Management Plan for the Stratham Town Landing.

The Stratham Town Landing is a significant public asset and the Town's only publicly owned access point to the Squamscott River estuary. The property provides residents and visitors with opportunities for recreation, environmental education, wildlife observation, and access to the waterfront. As an important community resource, the Town Landing serves both ecological and public purposes and contributes to the quality of life enjoyed by Stratham residents.

Over time, shoreline erosion, changing environmental conditions, and increased public use have highlighted the need for a comprehensive planning effort. The proposed project will assess existing shoreline conditions, evaluate nature-based shoreline stabilization strategies, and develop recommendations that balance environmental protection, public access, and long-term sustainability. The project will also establish a framework to guide future stewardship and management of the site.

The Select Board recognizes the importance of proactively preparing for the impacts of sea-level rise, coastal flooding, and increasingly frequent storm events. Investing in planning today will help the Town identify practical, cost-effective solutions that enhance resilience, protect natural resources, and reduce the potential for more significant future maintenance and infrastructure costs.

This project is consistent with the Town's commitment to responsible stewardship of public resources, environmental sustainability, and thoughtful long-term planning. The information and recommendations developed through this effort will help position the Town to pursue future implementation funding opportunities while ensuring that decisions regarding the Town Landing are informed by sound science, technical analysis, and community input.

The Select Board believes this project is both timely and necessary. By undertaking this planning effort now, the Town can proactively address existing shoreline concerns, protect valuable estuarine resources, maintain public access, and enhance the long-term resilience of this important community asset.

We respectfully encourage the PREPA Review Committee to support the Town of Stratham's funding request. This project represents a meaningful investment in coastal resilience, environmental stewardship, and the long-term sustainability of the Stratham Town Landing for current and future generations.

Sincerely,

Allison Knab
Chair, Stratham Select Board
Town of Stratham, New Hampshire



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885
Planning Department (603) 772-7391, option 4
Fax (All Offices) 603-775-0517

TO: Select Board Members
FROM: Vanessa Price, Director of Planning & Building
FOR: June 15, 2026, Select Board Meeting
RE: Stratham Town Landing Stewardship & Living Shoreline Plan PREPA Request Letter of Support

The Town of Stratham, New Hampshire, is seeking \$25,000.00 in a Piscataqua Region Environmental Planning Assessment (PREPA) grant funding to develop a living shoreline and erosion management plan that balances shoreline protection with public recreational access, and to plan for the long-term stewardship of the Stratham Town Landing. Located at the end of River Road, the site consists of two Town-owned adjacent parcels totaling approximately 1.59 acres with approximately 350 linear feet of Squamscott River shoreline that constitutes Stratham's only town-owned public estuary access. The Landing has been an important part of the community for over two centuries. Originally, it served as a working waterfront where gundalows transported cargo between Exeter and Portsmouth. Today, with proper stewardship, it has the potential to become a place where residents can appreciate and experience this delicate estuarine ecosystem firsthand.

The goals of the project are to enhance public access while preserving and restoring salt marsh resources, improving shoreline stability, and supporting the long-term health and resilience of the Great Bay Estuary. Through technical analysis, site assessment, and conceptual planning, the study will evaluate how projected sea-level rise and changing coastal conditions may affect public infrastructure, shoreline stability, access to the waterfront, and adjacent natural resources. This information will provide the Town with a science-based framework for making informed decisions about future investments and adaptation strategies.

This grant does not require a Town match. As the designated Town staff representative for this project, I will oversee the grant administration and coordinate the consultant selection process in accordance with the Town's Procurement Procedure.

The Town will be notified in July 2026 if the project is selected for funding. If the application is not successful under the PREPA program, there may be other grant opportunities that are well suited to support this project in the future.

I respectfully request the Select Board's support of this application through the attached letter of support. The grant application is due on July 16, 2026, and I intend to submit the completed application on the morning of June 16, 2026.

Thank you for your consideration.



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885

(603) 772-7391

Fax (All Offices) 603-775-0517

June 9, 2026

Piscataqua Region Estuaries Partnership (PREP)
Piscataqua Region Environmental Planning Assessment (PREPA) Program
University of New Hampshire, Durham, NH

Re: Letter of Support for PREPA Funding Application – Stratham Town Landing Living Shoreline and Erosion Management Plan

Dear Review Committee:

On behalf of the Stratham Conservation Commission, we strongly support the Town of Stratham's application for \$25,000 in Piscataqua Region Environmental Planning Assessment (PREPA) funding to develop a Living Shoreline and Erosion Management Plan for the Stratham Town Landing. The Stratham Conservation Commission discussed the granting opportunity at its meeting on May 27, 2026, and again at a special June 8, 2026, meeting.

The Stratham Town Landing is a unique and valuable community asset. As the Town's only publicly owned access point to the Squamscott River estuary, it provides residents and visitors with opportunities for passive recreation, environmental education, wildlife observation, and water access. The site also serves as an important connection between the community and the region's ecologically significant estuarine resources.

Over time, shoreline erosion, changing environmental conditions, and increasing pressures associated with public use have highlighted the need for a comprehensive planning effort. The proposed project will evaluate existing shoreline conditions, identify nature-based and resilient shoreline stabilization strategies, and develop recommendations that balance environmental protection with continued public access and recreational opportunities. The plan will also establish a framework for the long-term stewardship and management of this important public resource.

The Conservation Commission recognizes the importance of protecting estuarine habitats while enhancing resilience to future climate-related impacts, including sea-level rise, increased storm intensity, and coastal flooding. A living shoreline approach offers an opportunity to improve shoreline stability, support habitat functions, enhance water quality, and preserve the ecological integrity of the Squamscott River while maintaining the community's connection to the waterfront.

This project aligns closely with the Commission's goals of conserving natural resources, protecting water quality, promoting habitat resilience, and encouraging sustainable public access

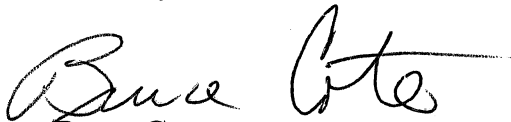
to environmentally sensitive areas. The planning process will provide the Town with the information needed to make informed decisions regarding future improvements and investments at the Town Landing and will help ensure that management actions are based on sound science and community input.

The Conservation Commission believes this project is both timely and necessary. Delaying planning efforts may result in continued shoreline degradation, increased maintenance costs, loss of habitat value, and reduced public access over time. By undertaking this assessment now, the Town can proactively identify practical, cost-effective, and environmentally responsible solutions that will benefit the community and the estuary for years to come.

We strongly encourage the PREPA Review Committee to support the Town of Stratham's funding request. This project represents an important investment in coastal resilience, natural resource protection, and the long-term sustainability of a cherished public waterfront resource.

Thank you for your consideration of this application.

Sincerely,

A handwritten signature in cursive script that reads "Bruce Cote". The signature is written in black ink and is positioned above the printed name.

Bruce Cote

Chair, Stratham Conservation Commission
Town of Stratham, New Hampshire

Stratham Town Landing Stewardship & Living Shoreline Plan

Municipality/ies/ Watershed Group/Organization:	Town of Stratham
Name of Applicant(s):	Vanessa Price, Director of Planning & Building
Project Title:	Stratham Town Landing Stewardship & Living Shoreline Plan
Phone Number:	603-772-7391, ext. 147
Email:	vprice@StrathamNH.gov
PREP Funds Requested:	\$25,000.00
Total Project Cost:	\$25,000.00

PROPOSAL NARRATIVE

Project Summary:

The Town of Stratham, New Hampshire, is seeking \$25,000.00 in a Piscataqua Region Environmental Planning Assessment (PREPA) grant funding to develop a living shoreline and erosion management plan that balances shoreline protection with public recreational access, and plan for the long-term stewardship of the Stratham Town Landing. Located at the end of River Road, the site consists of two Town-owned adjacent parcels totaling approximately 1.59 acres with approximately 350 linear feet of Squamscott River shoreline that constitutes Stratham's only town-owned public estuary access. The Landing has been an important part of the community for over two centuries. Originally, it served as a working waterfront where gundalows transported cargo between Exeter and Portsmouth. Today, with proper stewardship, it has the potential to become a place where residents can appreciate and experience this delicate estuarine ecosystem firsthand.

The goals of the project are to enhance public access while preserving and restoring salt marsh resources, improving shoreline stability, and supporting the long-term health and resilience of the Great Bay Estuary. Through technical analysis, site assessment, and conceptual planning, the study will evaluate how projected sea-level rise, and changing coastal conditions may affect public infrastructure, shoreline stability, access to the waterfront, and adjacent natural resources. This information will provide the Town with a science-based framework for making informed decisions about future investments and adaptation strategies.

To achieve these outcomes, the project team will implement a robust community engagement program. This effort will include public meetings, a neighborhood forum, survey input from residents, notification to abutters of the property, advertisement of the project at various public events, such as Summerfest, and public education on how to showcase living shoreline techniques and their benefits. These engagement activities will help identify and address community

concerns, encourage meaningful public participation, and foster greater understanding of the project's goals, ecological benefits, and long-term stewardship opportunities.

The anticipated activities and outcomes from community engagement include the following:

1. **Site Assessment:** A baseline evaluation of ecological resources, shoreline conditions, and existing site constraints.
2. **Living Shoreline Concept Design:** A concept plan developed in accordance with New Hampshire Department of Environmental Services (NHDES) living shoreline guidance and methodologies.
3. **Stewardship and Management Plan:** A long-term framework outlining compatible public access, site stewardship, and resource protection strategies.
4. **Permitting Roadmap:** An implementation pathway identifying permitting requirements, regulatory considerations, and next steps for future project construction.
5. **Interpretive Kiosk:** highlighting the site's ecological resources, history, and stewardship opportunities at the Town Landing.

This project is not part of a multi-community effort.

Project Connection to PREPA Recommendations:

Stratham's 2017 Climate Risk Vulnerability Assessment names the Town Landing among the municipal water access assets at risk under projected sea-level rise. The shoreline is degrading as unmanaged recreational use is trampling the salt marsh fringe, accumulating debris in the intertidal zone, and accelerating bank erosion at the head of an estuary already in ecological decline. PREPA identifies the protection and restoration of shoreline resources as a critical strategy for maintaining water quality, preserving habitat, reducing erosion, and enhancing the ability of coastal communities to adapt to climate change.

The proposed living shoreline planning effort at the Town Landing will evaluate opportunities to stabilize the shoreline using natural and hybrid approaches that work with ecological processes rather than relying solely on traditional hardened infrastructure. These approaches can improve habitat value, increase flood storage capacity, reduce erosion, and strengthen the shoreline's ability to withstand the impacts of sea-level rise and more frequent storm events.

In addition, PREPA emphasizes the importance of planning and project development that positions communities to implement resilience projects. This effort will provide the foundational data, public engagement, conceptual designs, and implementation recommendations needed to pursue future funding opportunities and move toward construction-ready solutions. By completing this planning work now, Stratham will be better prepared to implement projects that protect public infrastructure, maintain community access to the river, preserve environmental resources, and reduce future risks associated with climate change.

The Town Landing serves not only as a local recreational and community resource but also as part of the larger Great Bay ecosystem. Improvements identified through this planning effort have the

potential to provide regional environmental benefits by enhancing shoreline function, improving habitat connectivity, protecting water quality, and demonstrating resilience strategies that may be replicated by other communities throughout the Piscataqua region. As a result, the project advances both local priorities and the broader environmental and resilience objectives established through the PREPA planning process.

Project Timing:

This is the right time to undertake this project because the Town has already identified the Town Landing as an important public asset and has engaged residents, municipal staff, and local stakeholders in discussions about the site's future. PREPA allows the Town to proactively plan for the long-term stewardship, resilience, and public use of its only municipally owned estuary access point. The Town of Stratham is at a point where proactive planning is needed to address increasing coastal resilience challenges at the Town Landing. Rising sea levels, more frequent coastal flooding, shoreline erosion, and changing environmental conditions are placing growing pressure on public infrastructure, natural resources, and community access to the Squamscott River. Conducting this planning effort now will allow the Town to evaluate long-term adaptation strategies before these challenges become more costly and difficult to address.

This project directly supports local and regional goals related to climate resilience, coastal resource protection, habitat enhancement, and public engagement. It further builds upon previous planning efforts, conservation initiatives, and community interest in improving public access while enhancing environmental resilience. This project establishes a roadmap for coastal resilience by combining site assessments, community outreach, and living shoreline design. By completing these critical planning phases, the Town will gain actionable strategies to guide future management decisions and successfully secure implementation grants.

Delaying this work could result in continued shoreline degradation, loss of ecological function, increased vulnerability to coastal hazards, and missed opportunities to secure future funding and regulatory support for implementation. Taking action now will enable the Town to make informed decisions, build community consensus, and position the site for long-term environmental, recreational, and educational benefits that will serve residents and visitors for generations to come.

If this project is delayed, the Town risks losing valuable time to prepare for accelerating environmental changes and may face increased costs associated with shoreline degradation, infrastructure vulnerability, and reduced public access. Delaying the planning effort could also limit the Town's ability to pursue future grant opportunities that require completed feasibility and conceptual design work.

Community Engagement:

The Town will utilize a variety of community engagement strategies throughout the planning process to ensure residents, stakeholders, and waterfront users have meaningful opportunities to participate in the development of the living shoreline concept and long-term vision for the Town Landing. The project's engagement methods are intended to reach a broad audience, incorporate

underserved or underrepresented voices, and create opportunities for the public to help shape project outcomes. Proposed engagement activities include public meetings, a neighborhood forum, survey input from residents, notification of abutters to the property, notification of the project at public events, and the exploration of a potential shoreline rehabilitation demonstration area to showcase living shoreline techniques and their benefits.

Public Workshops and Open Houses

The Town can host one or more public workshops to present existing site conditions, discuss climate resilience challenges, and gather community input on desired improvements, access needs, recreational uses, and environmental priorities. Visual displays, concept boards, and mapping exercises can help participants understand opportunities and constraints at the site. We anticipate notifying the public at town-sponsored events, such as Summerfest in July, where the community turns out.

Stakeholder Focus Groups

Multiple public meetings will be held with key stakeholders, including abutting property owners, conservation organizations, boating and paddling groups, local businesses, environmental professionals, and municipal boards and commissions. These discussions can provide valuable insight into site use, operational considerations, and long-term management needs.

Community Survey

Online and paper surveys can broaden participation and reach residents who are unable to attend meetings. Surveys can collect information about current use of the Town Landing, concerns regarding flooding and shoreline erosion, priorities for future improvements, and preferences regarding nature-based shoreline treatments.

Site Walks and Field Visits

Guided site visits provide an opportunity for residents and stakeholders to observe existing conditions firsthand, discuss challenges and opportunities on-site, and better understand how living shoreline approaches function in real-world settings. This may also be an opportunity to have community engagement as a demonstration project to educate residents in coastal resilience, watershed protection, and habitat restoration topics while building long-term community stewardship.

Project Website and Digital Communications

A dedicated project webpage on the Conservation Commission website can provide access to project information, schedules, meeting materials, survey links, and draft recommendations. Social media and newsletters will be utilized to keep the public informed throughout the planning process.

These engagement activities will help ensure that the final recommendations reflect community priorities, incorporate local knowledge, build public understanding of climate resilience challenges, and create a strong foundation for future implementation and funding opportunities.

Project Team:

The Town of Stratham proposes to partner with a contracted consultant that has professionals on their staff who have backgrounds in engineering, ecology, and landscape architecture. In addition to the consultant, town staff will form a resident sub-committee to aid in the public engagement.

Project Team Roles: Title & Name
Lead: Vanessa Price, Town of Stratham Director of Planning & Building
Support: Seth Hickey, Town of Stratham, Parks and Recreation Director/ Assistant Town Administrator
Outreach: Communications & Outreach: Vanessa Price & Consultant
Concept Plan: Consultant from input from Community Engagement
Support: Conservation Commission, Planning Board
Support: Citizen Sub-Committee

Proposed Budget:

The Town of Stratham is seeking \$25,000.00 for this project. The grant agreement with PREPA is proposed to be partnered with the Town of Stratham. The town will secure a consultant through the town’s procurement procedure. A more detailed breakdown of anticipated costs by task is provided in the following budget table.

Municipality/Applicant Name: Town of Stratham/Vanessa Price			
BUDGET			
Categories can include personnel, materials/supplies, equipment, travel, other (please specify)			
Project Tasks	Category	Description	Cost
Project Meetings, Public Engagement Activities, Correspondence, Mapping	Materials/Supplies	Printing agendas and materials; refreshments	\$500
Public Engagement: Open house, Public Meeting, Public education site walks, survey , etc.	Materials/Supplies/Meetings/Surveys/Site Work	Engagement at a Workshop & Summerfest	\$5,000
Contract Administration with Consultant: Public engagement, public education, Site Assessment including Living Shoreline Concept Design and Stewardship and Management Plan.	Contract Administration	Contract, public engagements, including deliverables	\$19,500
Total			\$25,000.00

Proposed Project Task Timeline: Stratham Town Landing Stewardship & Living Shoreline Plan

	2026			2027												2028			
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mat	Apr
Project Meetings	A	A/B	B	E/C		E	H/E	H/G	E		E	E	G		E	E	I		
Outreach		B	B							D									
Community Workshop							D	D				D				E			
Online Survey								G	G	G	G								
Analysis of Developable Land Area: Engagement with the consultant & consultant document				F	F	F	H/F	H/F	F	F	F	F	F	F					
Hearing and Adoption															I	H/I			
Close out																		J	J

Outline of Meeting Objectives:

- A. Kickoff Meeting (PREPA)
- B. Form subcommittee with residents and secure consultant(s).
- C. Award Consultant.
- D. Public Workshops/ Open Houses
(Apr. Introduce the project, July Community event at Summerfest, Sept/Oct. findings of survey.)
- E. Stakeholder Focus Groups
- F. Consultant Engagement
- G. Community Survey
- H. Site Walk/Field Visit
- I - Review Deliverables
- J - Start closing grant

(Additional meetings might be scheduled depending upon weather for site walks, and if committee members can attend. There also may be potential opportunities for outreach at a town event other than Summerfest)

Project Deliverables

The Town of Stratham will complete a series of planning and assessment activities that will culminate in making recommendations for improving shoreline resilience, protecting natural resources, and maintaining public access at the Town Landing. This will be a collaborative effort between town staff and the consultant. The responsibility for the final planning report will be a collaboration of the efforts from the subcommittee and town staff into deliverables from the consultant.

Key project deliverables will include:

1. Existing Conditions Assessment
 - Inventory and documentation of existing site conditions.
 - Assessment of shoreline stability, erosion concerns, drainage patterns, habitat resources, and public infrastructure.
 - Review of current site uses, access patterns, and operational considerations.
2. Climate Vulnerability and Resilience Assessment
 - Identification of vulnerable infrastructure, shoreline areas, and public access points.
3. Community Engagement
 - Public outreach and stakeholder engagement process through formation of a subcommittee. Hold multiple public meetings to discuss the project on-site and in the office.
 - Public workshop(s), stakeholder meetings, surveys, and site visits.
 - Receive feedback at multiple town-wide events (such as Stratham's Summerfest) through survey actions.
 - Summary report of engagement findings, recommendations, and documentation of community feedback and project priorities through a community survey.
4. Living Shoreline Feasibility Analysis
 - Evaluation of nature-based and hybrid shoreline stabilization alternatives.
 - Assessment of ecological, engineering, permitting, maintenance, and cost considerations.
 - Identification of opportunities to improve habitat, water quality, shoreline stability, and climate resilience. This action is to be coordinated with public engagement, with a public education demonstration on how they can restore the shoreline on their properties.

5. Conceptual Design Plan

- Development of preliminary conceptual design for shoreline protection and site improvements.
- Illustrative plans and graphics depicting potential future conditions.
- Comparison of alternatives based on feasibility, resilience benefits, environmental impacts, costs, and community objectives.
- Identification of phased implementation opportunities.

6. Implementation and Funding Strategy

- Recommended next steps for design, permitting, and construction.
- Preliminary cost estimates for future project phases.
- Potential identification of state, federal, and nonprofit funding sources for future grant applications and implementation efforts.

7. Final Planning Report

- Comprehensive report documenting project findings, analyses, community engagement results, conceptual designs, and implementation recommendations.
- Executive summary suitable for municipal decision-makers and future funding applications.

Signature Page

The parties have executed this Agreement on this 15th day of June 2026.

Allison Knab, Select Board Chair

Joseph Anderson, Select Board Vice Chair

Tedd Tramaloni, Select Board Member

Applicant
Vanessa Price, Director of Planning & Building

Karen Richard

From: Kasey Darnell <kdarnell@friendsinactionnh.org>
Sent: Thursday, May 28, 2026 2:02 PM
To: Karen Richard
Subject: Re: SHP Pavillion rental

Hello Karen,

How are you? Kasey Darnell from [Friends in Action](#) here. I submitted a request to reserve the front pavilion at SHP on 7/30 for our annual family potluck again this year. I would like to **request the fee waiver for non-profits**. Do you need another copy of our 501c3 status this year? Thank you so much for considering and have a great day.

Kasey

On Wed, May 28, 2025 at 2:13 PM Kasey Darnell <kdarnell@friendsinactionnh.org> wrote:

Thanks Karen,

I have attached our 501c3 letter below. I appreciate your help with this.

Kasey

On Wed, May 28, 2025 at 2:03 PM Karen Richard <KRichard@strathamnh.gov> wrote:

Hi Kasey,

To request a fee waiver you must submit your non-profit's 501c3 letter. The Select Board will review it and either approve or deny.

Karen Richard

Town of Stratham
10 Bunker Hill Ave.
Stratham, NH 03885
603-772-7391 x187

From: Kasey Darnell [mailto:kdarnell@friendsinactionnh.org]
Sent: Wednesday, May 28, 2025 10:40 AM
To: Karen Richard <KRichard@StrathamNH.gov>
Subject: SHP Pavillion rental



Stratham Hill Park

Town of Stratham

SHP - Front Pavilion

03127104
2026

Family potluck & hang out for my non-profit organization

7/30/2026 7:00 AM

7/30/2026 9:00 PM

SHP - Front Pavilion: 60 people

1. SHP - Front Pavilion – 7/30/2026 7:00 AM – 7/30/2026 9:00 PM

Line Description: Family potluck & hang out for my non-profit organization

Group Size: 60

Kasey Darnell

17 Robin Ln

Greenland NH 03840

(207) 740-4001

kdarnell@friendsinactionnh.org

5/28/2026 2:27 PM

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 16 2009

SEACOAST FRIENDS IN ACTION
PO BOX 1485
PORTSMOUTH, NH 03801

Employer Identification Number:
26-3890685
DLN:
17053056084009
Contact Person:
RAMACHANDRAN MANOHAR ID# 31344
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
April 22, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

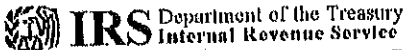
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



Department of the Treasury
Internal Revenue Service
P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077550279
June 27, 2012 LTR 4168C 0
26-3890685 000000 00

00040095
BODC: TE

FRIENDS IN ACTION
PO BOX 1485
PORTSMOUTH NH 03802-1485

Name Change
Formally
SEACOAST FRIENDS IN
ACTION

42082

Employer Identification Number: 26-3890685
Person to Contact: Sophia Brown
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 08, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in March 2009.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/ Planning (603) 772-7391

Fax (All Offices) 603-775-0517

To: Stratham Select Board

From: Tim Roache, Town Administrator

Date: June 15, 2026

Subject: Town Administrator Report

The following report provides an update on town operations, departmental coordination, and ongoing projects, and is intended to keep the Select Board informed of significant developments and upcoming matters.

Planning and Building

- Job ad has been posted for the Building Inspector. One application has been received to date.
- Job ad for the Planning and Building Office Coordinator to be advertised immediately. One applicant has been referred to date.
- Staff are coordinating with DPW to meet requirements of the MS4 Permit
- A public engagement visioning session for SHP was held on June 11, 2026, at 5:30 p.m. in the Sewall Room.

Library

- The library will be closed all day on Tuesday, June 16th for a staff development day.
- The library's Strategic Planning Committee is again seeking community input, this time by offering a brief survey which can be completed. Print copies of the survey available at the library and in the Town Hall lobby. Please submit your responses by July 25th.

Town Administration

Keyless Access System

- Work is underway in the DPW, Municipal Center and Library to wire the buildings for keyless access. Hardware should be installed in July with system being activated in late summer.
- Need to investigate re-keying the exterior doors to maximize security. Patrick is getting a quote.

SHPA as Town Committee

- Association appears to have reorganized as a voluntary corporation under the laws of the State of New Hampshire. We have a certificate from the Secretary of State showing that the Stratham Hill Park Association was recorded in the Records of Voluntary Corporations, Volume 268, Page 151.

- One possible path forward would be to formally dissolve the Association and establish a Town committee through the same process used to create other ad hoc committees. Members would be solicited and appointed for defined terms and would be subject to the public meeting requirements of RSA 91-A
- Recommended action is to dissolve the volunteer corporation and reform as a town committee.

Seeking a new EMD

- We are seeking a new Emergency Management Director. Advertise via the web site and the Selectboard Newsletter as well as word of mouth with the town staff.

Priority Project List

- Reviewing the priority project list that was left by the previous TA
- In Progress, a revised list to manage priorities is organized by department.

Employee Manual Update

- A top priority for the period following Town Meeting will be the review and update of the Employee Manual. I will be working with the management team to begin the process of updating the manual and addressing need procedures and policies.

Lane Property

- Planned work session on June 23 to discuss overall strategy for the property.
- Walking through the site at 11:00